

TO: James L. App, City Manager
FROM: Mike Compton, Director of Administrative Services
SUBJECT: Appointment of Council Ad Hoc Committee – Budget Preparation
DATE: January 21, 2003

Needs: For the City Council to appoint an ad hoc committee to assist in the preparation of the the Two-Year Budget/Four-Year Financial Plan.

Facts:

1. Every two years, the City prepares a new two-year budget and updates its four-year financial plan.
2. The Council has historical appointed two of its members to participate as an ad hoc committee in the preparation of the Two-Year Budget/Four-Year Financial Plan.

Analysis
and
Conclusion:

It is desirable that the Council appoint an ad hoc committee to assist in the preparation of the Two-Year Budget/Four-Year Financial Plan.

Participation will require a considerable investment of time. Last year, the committee met with staff on six occasions, varying from a couple of hours to all day.

Fiscal
Impact:

None.

Options:

- a. Appoint a two member ad hoc committee to assist with the development and preparation of the Two-Year Budget/Four-Year Financial Plan for fiscal years 2004– 2007, reporting back to the full Council by July 15, 2003; or
- b. Amend, modify, or reject the above option.